

BLUE BADGE SCHEME APPLICATION FOR SUPPORT ORGANISATIONS



Department for

Infrastructure

An Roinn

Bonneagair

www.infrastructure-ni.gov.uk

Blue Badge Unit, PO Box 64,
Enniskillen BT74 0BL

Telephone: 0300 200 7818

Email: bluebadges@infrastructure-ni.gov.uk

Website: www.nidirect.gov.uk/articles/bluebadge

OFFICIAL USE ONLY

Fee Rec'd £: _____ Initials: _____

Cheque / P.O.: _____

Ref No: _____

Our privacy notice can be found on page 3 of this form. (A Support Organisation qualifies only if it transports disabled persons who would be entitled to individual badges)

Details of Support Organisation – All fields are mandatory

Support Organisation's Name _____

Forename of Organisation Contact _____

Surname of Organisation Contact _____

Organisation Registered Address: _____

Town _____

Post Code _____

Telephone Number: _____

Nature of Business: _____

(Health Trust, Education Authority, Nursing Home, Registered Charity, etc)

Registered Charity Number: (if applicable) _____

Vehicle Details

	Vehicle Type	Registration Number	Type of Vehicle Adaptation
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Other Details

Please give the approx. no. of disabled persons attached to the Organisation: _____

Nature of disabilities of passengers * _____ (* insert (a), (b), (c), (d), (e), (f), (g) or (h) (see below)

Regulation 4 of the Disabled Persons (Badges for Motor Vehicles) Northern Ireland) 1993 (and subsequent amendments)

Description of the disabled persons

Under Sections 14 (2) (disabled drivers and disabled passengers) and 14(4) (support organisations of the Chronically Sick and Disabled Persons (Northern Ireland) Act 1978 a badge may be issued in respect of a person who:

- (a) receives the higher rate of the mobility component of the Disability Living Allowance.
- (b) receives a War Pension Mobility Supplement.
- (c) receives a benefit under the Armed Forces and Reserve Forces (Compensation) Scheme within tariff levels 1-8 inclusive and have been certified by the Service Personnel and Veterans Agency (SPVA) as having a permanent and substantial impairment which causes inability to walk or very considerable difficulty walking
- (d) is registered blind
- (e) receives 8 points or more under the "moving around" activity for the mobility component of Personal Independence Payment (PIP)
- (f) drives a vehicle regularly, has a severe disability in both arms and is unable to operate, or has considerable difficulty operating, all or some types of parking meter
- (g) has a permanent and substantial disability which causes inability to walk or very considerable difficulty in walking.
- (h)
 - is a child under the age of three who, on account of a condition, must always be accompanied by bulky medical equipment which cannot be carried around with the child without great difficulty; or
 - is a child under the age of three who, on account of a condition, must always be kept near a motor vehicle so that, if necessary, treatment for that condition can be given in the vehicle or the child can be taken quickly in the vehicle to a place where such treatment can be given.

Privacy Notice

Data Controller:

Blue Badge Unit, a Division of the Department for Infrastructure, PO Box 64, Enniskillen, BT74 0BL
Telephone: 0300 200 7818 Email: BLUEBADGES@infrastructure-ni.gov.uk

Data Protection Officer:

DfI Data Protection Officer: Room 506, Clarence Court, 10-18 Adelaide Street, Belfast, BT2 8GB
Telephone: 028 9054 0806 Email: DFIGDPR@infrastructure-ni.gov.uk

The Blue Badge Unit, which is part of the Department for Infrastructure, is responsible for the administration of the Blue Badge Scheme. The legislative basis for this function is the Chronically Sick and Disabled Persons (Northern Ireland) Act 1978 and The Disabled Persons (Badges for Motor Vehicles) (Amendment) Regulations (Northern Ireland) 2016.

Why we process your personal information

The information you provide on your application form, along with any supporting evidence provided by your doctor or relevant health care professional, or a letter of award of High Rate Mobility, is used for the purpose of assessing and issuing a Blue Badge and for managing and operating the Blue Badge Scheme.

Who we may share your personal information with

- To ensure the scheme is being operated fairly checks may be carried out by the Department's Parking Enforcement Unit and may result in you being contacted.
- Your Blue Badge details will be entered onto the Blue Badge Improvement Service (BBIS) database. This is a UK wide database. This is only used for the prevention / detection of fraud and will flag up any duplicate badge applications to the relevant issuing office.
- If a crime is detected or suspected, information may be shared with PSNI.

How long your personal data may be kept

The Department has a Retention and Disposal of Records schedule. Paper applications will be held for 3 years and six months. Electronic records will be held for seven years.

Your rights

- You have the right to obtain confirmation that your data is being processed, and access to your personal data;
- You are entitled to have personal data rectified if it is inaccurate or incomplete;
- You have the right to object to the processing, in specific circumstances.

How to complain if you are not happy

If you are unhappy with any aspect of this privacy notice, or how your personal information is being processed, please contact the Departmental Data Protection Officer at the address above.

If you are still not happy, you have the right to lodge a complaint with the Information Commissioner's Office (ICO):

Information Commissioner's Office

Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Tel: 0303 123 1113 Email: casework@ico.org.uk Web: <https://ico.org.uk/global/contact-us/>

Declarations

You must read and complete this section to proceed with your application for a Support Organisation Blue Badge(s).

- I declare that, to the best of my belief, all of the information that I have provided is correct. I am aware that the information provided may be used by the Department for Infrastructure (Data Controller) for the purpose of administering and improving the blue badge scheme and for the prevention and detection of crime.
- I am aware that Parking Enforcement Unit may contact me when carrying out checks as part of routine management of the scheme.
- I understand that the badge(s) must only be used when transporting passengers within the categories declared and that it is a condition of issue that the badge(s) should not be used for anyone else.
- It is also understood that on expiry or, if for any other reason that they are not required, the badge(s) shall be returned to the Department for Infrastructure, and the Support Organisation will notify the Department of any change in the above details (eg. vehicles)

Yes ☐ No ☐

Signature:

Print Name:

Date:

**Position Held
in Support**

Organisation:

Please enclose a **£10 fee for EACH** badge to be issued.

(Cheques / Postal Orders should be made payable to the Department for Infrastructure)

Fee enclosed = £ _____

Where it is decided not to issue a badge the £10.00 fee will be refunded

ORGANISATION STAMP OR LOGO

Please return completed forms to

Department for Infrastructure
Blue Badge Unit
PO Box 64
Enniskillen
BT74 0BL

Misuse of a badge may lead to prosecution
and a maximum penalty of £1000 and/or
withdrawal of the badge

