

Customer Guide – Declare new medical condition (TDL)

From the [DVA Online homepage](#) all customers will have the ability to apply for and manage a range of licence types – Taxi Operator, Taxi Vehicle, Bus Operator, Bus Vehicle and their Taxi Driver licence.

To manage your licences, you will need to complete a “Linking” process, which allows you to attach your licences to your DVA Online account. You will need to login to your nidirect account using the login details already created.

The screenshot shows the DVA Licensing Portal website. At the top is a blue header with the 'nidirect' logo on the left and 'Home' and 'Log in' links on the right. The 'Log in' link is highlighted with a red rectangle. Below the header is a grey bar with 'DVA Online' text. Underneath is a blue 'BETA' badge followed by the text 'This is a new service – your feedback will help us to improve it.' The main heading is 'DVA Licensing Portal' in large black font. Below this is a paragraph: 'From this page you can manage your existing licences and apply for, or renew a licence.' followed by 'Select from the choices below to manage your licences.' There are four light blue boxes arranged in a 2x2 grid. The top-left box is titled 'Driver Licences' and lists: 'Apply for a first provisional licence', 'Apply for a renewal of a car or motorbike or tractor licence', 'Apply for a renewal of lorry or bus licence', 'Change your address', and 'Replace your driving licence'. The top-right box is titled 'Taxi Driver Licences' and lists: 'Apply for a taxi driver licence'. The bottom-left box is titled 'Vehicle Licences' and lists: 'Apply for a bus vehicle licence', 'Apply for a taxi vehicle licence', and 'Transfer of ownership'. The bottom-right box is titled 'Operator Licences' and lists: 'Apply for a bus operator licence' and 'Apply for a taxi operator licence'. At the bottom of the page, there are two sections: 'Current licences' with the text 'Here you can view and complete certain transactions on your licences.' and a green button 'My licences >'; and 'Messages' with the text 'Sometimes DVA will send you messages. You can check all messages here.' and a green button 'Check my messages >'.

nidirect Home **Log in**

DVA Online

BETA This is a new service – your feedback will help us to improve it.

DVA Licensing Portal

From this page you can manage your existing licences and apply for, or renew a licence.

Select from the choices below to manage your licences.

Driver Licences

- Apply for a first provisional licence
- Apply for a renewal of a car or motorbike or tractor licence
- Apply for a renewal of lorry or bus licence
- Change your address
- Replace your driving licence

Taxi Driver Licences

- Apply for a taxi driver licence

Vehicle Licences

- Apply for a bus vehicle licence
- Apply for a taxi vehicle licence
- Transfer of ownership

Operator Licences

- Apply for a bus operator licence
- Apply for a taxi operator licence

Current licences

Here you can view and complete certain transactions on your licences.

[My licences >](#)

Messages

Sometimes DVA will send you messages. You can check all messages here.

[Check my messages >](#)

Do you have an nidirect account?



This is the nidirect account management service.

Your nidirect account will allow you to access online government services in Northern Ireland.

For more information visit [nidirect](#)

Email address

Password

[Sign in](#)[Create account](#)

[I've forgotten my password](#)

[Manage my account details](#)

Multi-factor authentication

Check your email

To improve the security, we have introduced a two step security verification via email. You will shortly receive a security code within an email message. Please enter the security code in the box below to continue.

Security code

[Submit](#)[Cancel](#)[Resend security code](#)

[Did not receive an email message?](#)

Once the login has been completed, the DVA Online logged in home page will be displayed. (See below)



Home

Messages 

Requests 

Licences 

GRETA 

DVA Online

BETA

This is a new service – your [feedback](#) will help us to improve it.

DVA Licensing Portal

From this page you can manage your existing licences and apply for, or renew a licence.

Select from the choices below to manage your licences.

Driver Licences

- [Apply for a first provisional licence](#)
- [Apply for a renewal of a car or motorbike or tractor licence](#)
- [Apply for a renewal of lorry or bus licence](#)
- [Change your address](#)
- [Replace your driving licence](#)

Taxi Driver Licences

- [Renew your taxi driver licence](#)
- [Apply for a taxi driver licence](#)

Vehicle Licences

- [Renew my bus vehicle licence](#)
- [Apply for a bus vehicle licence](#)
- [Renew my taxi vehicle licence](#)
- [Apply for a taxi vehicle licence](#)
- [Transfer of ownership](#)

Operator Licences

- [Renew my bus operator licence](#)
- [Apply for a bus operator licence](#)
- [Renew my taxi operator licence](#)
- [Apply for a taxi operator licence](#)

Current licences

Here you can view and complete certain transactions on your licences such as create a share code.

My licences 

Messages

Sometimes DVA will send you messages. You can check all messages here.

Check my messages 

Declaring a new medical condition or a change to an existing medical condition on your Taxi Driver Licence

In order to declare a new medical condition related to your Taxi Driver Licence, you will need to “View” your licence by selecting the “Licences” option”.

This will allow you to see a full list of all linked licences.

nidirect Home Messages 2 Requests Licences GRETA

DVA Online

BETA This is a new service – your feedback will help us to improve it.

Licences

* Required field

Quick search

Quick search 

Role	Licence number	VRN	Licence type	Licensee	Expiry date	Status	Licence Issued	
Licence holder	11111111		Driving Licence	GRETA ANNIE HAY	25 October 2029	CURRENT		View
Licence holder	A000000	ABC1234	Taxi Vehicle Licence	GRETA ANNIE HAY	30 May 2023	Current	1 June 2022	View
Licence holder	TDL000000		Taxi Driver Licence	GRETA ANNIE HAY	23 June 2032	Current	24 June 2022	View

Selecting the “View” button will display a view of the licence details along with all the various options available for each type of licence, these are shown as green tabs at the top of the page.

nidirect Home Messages 2 Requests Licences GRETA

DVA Online

BETA This is a new service – your feedback will help us to improve it.

Licence details

[View and print licence](#) [Update medical details](#) [Duplicate badge](#) [Surrender licence](#) [Back](#)

Licence number	TDL000000
Status	Current
Start date	24 June 2027
End date	23 June 2032
Revocation end date	
Suspension end date	
Address	COUNTY HALL, CASTLEROCK ROAD, COLERAINE, NORTHERN IRELAND, BT47 6JW

Click on the “Update medical details” option and you will be able to complete the process of notifying DVA of any new or changed medical condition. When providing details of a new medical condition or a change to a current medical condition please provide relevant dates.

nidirect

[Home](#) [Messages 2](#) [Requests](#) [Licences](#) [GRETA](#)

Update medical details

BETA

This is a new service – your [feedback](#) will help us to improve it.

1

2

3

4

5

6

Introduction

Taxi Driver Licence - Notification of Medical Condition(s)

All licence holders must tell DVA if they develop a condition/illness that may impact on their entitlement to drive, or if an existing illness or disability becomes more severe. If your doctor advises that you can no longer drive either on a temporary basis or a permanent basis you should return your badge and paper licence to DVA at County hall immediately with full details of your medical condition.

This application process allows you to provide these details.

Next >

Save and exit

Cancel

Your change in medical circumstances will then be referred for assessment. Once your circumstances have been assessed a member of the team will write to you via the online portal messaging service, explaining the next steps.