



**THIS FORM IS FOR
NORTHERN
IRELAND TIR
APPLICATIONS
ONLY**

**INTERNATIONAL TRANSPORT OF GOODS
UNDER COVER OF TIR CARNETS**

**Application for Certificate of Approval for a
road vehicle subject to individual inspection**

FOR OFFICIAL USE

Fee rec'd £ _____ Int _____ debit/credit card

Payment Ref No _____

Cert number _____

Please read notes **before** completing this form

TIR2

I, the undersigned, apply for certification that the vehicle whose particulars are given fulfils the technical conditions required for the international transport of goods under cover of TIR Carnets.

1. Particulars of the vehicle

- (a) Type: *Motor vehicle ☐ Trailer/Semi-trailer ☐
- (b) Registration Mark / Trailer C or NI number:
- (c) Chassis number:
- (d) Chassis manufacturer:
- (e) Body manufacturer:
- (f) General description of load compartment:

2. Has a Certificate of Approval in respect of this vehicle been issued previously? *YES ☐ NO ☐
If Yes, please state:

- (a) the certificate number: (letters and numerals)
- (b) the date of issue:
- (c) the country and office of issue:

3. Has a Certificate of Approval in respect of this vehicle been refused previously? *YES ☐ NO ☐ If Yes, please state:

- (a) the authority to whom the application was made:
- (b) the approximate date:

4. Please select preferred Test Centre. Mallusk ☐ Cookstown ☐
Declaration

I, the undersigned, declare that to the best of my knowledge and belief the statements made herein are true and correct.

I, undertake to surrender forthwith to the Specialist Test Section, **66 BALMORAL ROAD, MALONE LOWER, BELFAST BT12 6QL** any Certificate of Approval in respect of this application:-

- (a) on expiry of the period of validity of the certificate or,
- (b) if the vehicle is permanently taken out of service or,
- (c) if there is any change to the essential characteristics of the vehicle

I, undertake also to inform the DVA, in writing, of any change of ownership of the vehicle during the validity of the certificate.

Signature of duly authorised person:	
Full name (block capitals):	
Position (e.g. Manager, Secretary);	
On Behalf of:	
(full name and business address)	

Telephone number:		Date:	
-------------------	----------------------	-------	----------------------

ON COMPLETION

Please email this application form to: specialist.testingDVA@infrastructure-ni.gov.uk

NI customers only - further information including test fees can be found on our website: <https://www.nidirect.gov.uk/articles/vehicle-test-fees>

Duplicate certificate

If you need a duplicate certificate because your last certificate has been lost, stolen, destroyed or defaced, please tick the correct box

Lost or stolen ☐ Destroyed ☐ Defaced and enclosed ☐

Date and place of issue if known

Note: If your vehicle was tested under a different registration number to the one stated in section 1, please write its previous number here.

DATA PROTECTION

DATA PROTECTION – The information provided on this form may be made available to other Departments/Agencies for the purposes of preventing or detecting crime. Your personal information will be managed in accordance with the Privacy Notice available at www.infrastructure-ni.gov.uk/dfi-privacy or by calling 0300 200 7861.

NOTES

1. Applications should be made as early as possible and in any case not less than six weeks before inspection is required.
2. A separate application must be submitted for each vehicle/trailer.
3. If it is a first test or otherwise does not qualify as in 4. below, **two identical** sets of "Polaroid" or similar colour photographs approximately 75mm (3") square should be provided of the vehicle in its current livery, one showing the front and one side of the vehicle and another showing the rear and the other side. These will be glued to the certificate and endorsed by the Centre as accurately portraying the vehicle. Digital photographs are acceptable provided they are of good resolution and printed on proper photographic paper.

Important note you must provide the photographs on the day of the test as they are required for the test certificate. A test certificate cannot be issued without the photographs.

4. If there is a TIR1 test certificate in existence which simply requires renewing, no new photographs are required provided;
 - a. item 9 has not been laminated over, and
 - b. it shows photographs of the vehicle in its current livery and condition.
5. TIR inspection requires all parts of the load area to be assessed; to facilitate this vehicle presenters can produce photographic evidence, at the time of test, of the roof and its structural fittings for each vehicle submitted for examination.

Where an examiner is happy that there is sufficient evidence in the images to satisfy the roof area is not compromised and meets the necessary criteria there will be no need to conduct a visual examination of this part of the vehicle.

The conditions are such that images;

- must clearly identify the vehicle being presented,
- must clearly show the roof structure of the vehicle to be inspected,
- show the attachment points of the vertical structural members joining the roof structure to the sides,
- show detailed images of all mandated jointing devices and bonding methods,
- be presented at the time of inspection in a high-quality format,
- may be digital images (or video) or printed photographs.

DVA reserve the right to conduct a visual inspection of the complete load area if there is any doubt as to the integrity of the vehicle roof or evidence supplied. There are a small number of vehicle types which due to the technical nature of their construction photographic evidence may not be able to show the detail required and a full visual inspection will be required (i.e. curtain sided)

6. On completion, please email your fully completed application to specialist.testingDVA@infrastructure-ni.gov.uk. DVA will contact you for payment or if applicable to clarify information contained in this application.
7. Current scale of fees <https://www.nidirect.gov.uk/articles/vehicle-test-fees>
8. A trailer or semi-trailer must display an official permanent identification mark.
9. Unless one clear working day notice is given, that the vehicle will not be presented for inspection at the place and time appointed the fee paid will not be refunded.

Important Information

Please note: The Driver & Vehicle Agency (DVA) may require further information or clarification regarding the completion of this application form or supporting documentation you have supplied. Please be aware that DVA may contact you in order to process the application.