

4 Previous tests

Has a vehicle test certificate ever been issued in NI for this vehicle? Yes ☐ No ☐

If yes, please give its expiry date.

5 Fee

(a) Please complete the payment of test fee via Online booking system via Debit/ Credit card.

Please send your completed form by email to Specialist.testingdva@infrastructure-ni.gov.uk

6 Signature

Date



Application for a
Vehicle Test Certificate VT3a
(MOT)

QUADRICYCLES

(For other vehicle types including motorcycles and
sidecars use application form VT3)



TEST LOCATION

IMPORTANT NOTE:

**Quadricycle Testing is Only
Available at the Following 5
Test Centres**

COLERAINE
2 LOUGHAN HILL INDUSTRIAL
EST.
GATESIDE ROAD.
BT52 2NJ

CRAIGAVON
3 DIVINY DRIVE.
CARN INDUSTRIAL EST.
BT63 5RY

MALLUSK
COMMERCIAL WAY
HYDEPARK INDUSTRIAL EST.
BT36 4YY

NEWTOWNARDS
JUBILEE ROAD.
BT23 4XP

OMAGH
GORTRUSH INDUSTRIAL EST.
GREAT NORTHERN ROAD.
BT78 5EJ

DATA PROTECTION – The information provided on this form may be made available to other Departments/Agencies for the purposes of preventing or detecting crime. Your personal information will be managed in accordance with the Privacy Notice available at www.infrastructure-ni.gov.uk/dfi-privacy or by calling 0300 200 7861.



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Vehicle Testing – Notes for Guidance

QUADRICYCLE: - is a 4-wheeled vehicle with an unladen weight not exceeding 450kgs and whose maximum engine power does not exceed 15 KW.

BRAKE TEST REQUIREMENTS

Due to the design of many of these vehicles a Decelerometer will be used to conduct the brake test. This will require the vehicle presenter to drive the vehicle in a straight line at approximately 20mph and applying the brakes when instructed. **NOTE: The presenter must wear an appropriate helmet to enable the brake test to be completed.**

COMPLETING OF VEHICLE DETAILS ON THE APPLICATION FORM

All the required vehicle details must be entered in the appropriate fields.

Technical information may be obtained from the vehicle's hand book, the manufacturer or the manufacturer's agent.

*⁽¹⁾ Maximum design road speed:-

The maximum road speed of the vehicle may be given in miles per hour (mph) or kilometres per hour (kph). Where KPH are entered on the application form, this should be made clear by deleting MPH and entering KPH.

*⁽²⁾ Engine power:-

Engine power is normally given in kilowatts (KW), however if it is given in other units such as Horsepower (hp) this should be clearly marked on the application form.

*⁽³⁾ Vehicle unladen weight:-

Where the unladen weight is unknown, the vehicle should be weighed before completing the application. The weight should be given in kgs. (For electric powered vehicles the weight of the batteries should not be included in the unladen weight of the vehicle).

*⁽⁴⁾ Road Legal:-

This is a term used by the industry for vehicles that have been Type Approved at the time of manufacture and was supplied with a certificate of conformity (CoC), or a vehicle which has underwent a Single Vehicle Approval (SVA) or Individual Vehicle Approval (IVA) inspection and issued with a certificate. Please note that vehicles that are not *approved* must be inspected to different standards and are likely to be refused a Vehicle Test Certificate on the grounds of non compliance.

*⁽⁵⁾ Approval Number:-

This is normally found on the registration document, CoC, SVA certificate or IVA certificate.

VEHICLES THAT DO NOT NEED A VEHICLE TEST CERTIFICATE

1. Goods Vehicle.
2. Public service vehicle.
3. Locomotives or motor tractors, i.e. vehicles that are not constructed to carry a load.
4. Pedestrian-controlled vehicles.
5. Invalid carriage.
6. Vehicles that have a current test certificate issue in GB.
7. Vehicles exempt from excise duty because they are used on public roads only to get from the owner's land to other land, traveling not more than 6 miles a week.
8. Agricultural tractor.

9 Vehicles temporarily in NI

10 A vehicle being tested under trade plates.

11 A vehicle of historical interest (over 40 years Old)

12 Vehicles on Rathlin Island.

TESTING - WHO, WHAT, WHY AND WHEN

Who carries out the test?

Our trained staff carry out the test.

What vehicles must be tested?

Private cars, motorcycles, tricycles and quadricycles 4 years old and over. Buses, Lorries and Taxis undergo different tests.

Are any vehicles exempt?

Yes - see the previous list.

Why have vehicle tests?

The test is important for road safety. It gives an independent assurance that a vehicle is fit for the road at the time of the test. The list opposite shows what the test covers.

When is the test due?

For vehicles first registered anywhere in the UK, the test is due on the fourth anniversary of registration and then every year afterwards.

For vehicles that have never been registered or have been previously registered outside the UK, the test is due on the fourth anniversary of its manufacture and then every year afterwards.

GETTING A TEST

How do I apply for the test?

By email

You may book a Quad Test by email only. Please email completed applications forms to specialist.testindva@infrastructure-ni.gov.uk.

Do I need to apply in advance?

Yes. You should preferably apply about 4 weeks, but not more than three months, beforehand. We can issue a new test certificate up to 28 days before the current certificate expires. It will be dated from the current certificate's expiry date, as long as you inform the examiner and produce the previous certificate at the time of test.

How much does the test cost?

Fee information is available on the nidirect Website motoring pages - <https://www.nidirect.gov.uk/articles/vehicle-test-fees>

How quickly can I get a test?

We try to offer test appointments quickly, but we cannot meet requests for specified times. Tell us on the form which dates or times suit you.

Can I cancel my test appointment?

Yes, provided you give 1 clear day's notice. Clear days exclude Saturday, Sunday and public bank holidays. Easter Tuesday counts as a public holiday but Good Friday does not. These days also exclude the date on which you tell us you wish to cancel and the date of the test. Example: if you wish to cancel a Tuesday appointment you must tell us by the previous Friday. We will only refund the fee if you give enough notice of the cancellation.

A VEHICLE TEST CERTIFICATE DOES NOT GUARANTEE A VEHICLE'S CONDITION

THE TEST ITSELF

What should I do before the test?

Make sure the vehicle is roadworthy with all its equipment working. It must be in a reasonably clean condition externally and internally, otherwise we may refuse the test and you would lose your fee.

What should I do when I arrive at the test centre?

Your appointment letter tells you which inspection lane number to go to. You will see equivalent numbers at the test centre. Drive to that lane number and wait. We will then ask you to drive your vehicle into the centre for inspection.

PASSING AND FAILING

What happens if the vehicle passes?

We give a Vehicle Test Certificate (commonly referred to as an MOT certificate), valid for 12 months, to the driver at the test centre. Keep it safe.

What happens if the vehicle fails the test? You will get an inspection record sheet/notification of refusal listing the faults, and a retest application form. We charge reduced fees for retest applications if we receive them within 21 days of the full test.

Loss of certificate

If you lose your certificate, you can apply for a duplicate certificate on the nidirect website <https://www.nidirect.gov.uk/articles/individual-vehicle-approval-test>

Change of ownership

If the vehicle is re-registered because of a change in registration or ownership, your certificate remains valid.

If I do not have a test certificate, can I use the vehicle?

No – unless it is being driven to or from the test centre.

APPEALS AND COMPLAINTS

Can I appeal against the examiners decision?

You can get appeal forms from test centres. You must pay another fee.

What happens if I appeal?

The vehicle will be re-examined and you will be asked about repairs etc, since the test. You must produce the inspection record sheet/notification of refusal and registration book. If the examiner allows the appeal, we will issue a test certificate. If there are good reasons for the appeal, we may refund all or part of the fee.

How do I complain?

If you are not satisfied with the service you receive, you can use our complaints procedure. Please ask at the test centre for details. If you are unhappy about any aspect of our service, please try to resolve it before you leave the test centre.



Application for a Vehicle Test Certificate VT3a (Quadricycles)

Please complete all parts of this form that are appropriate to your vehicle

PLEASE USE CAPITALS

Please read the notes opposite before completing the form

1 Details of vehicle – Please refer to the registration book

Registration mark

Make

Model

Date of **first** registration in NI

Chassis/Frame No.

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Fuel type

Cylinder capacity

Colour of Quadricycle

*⁽¹⁾ Maximum design road speed

*⁽²⁾ Engine power

*⁽³⁾ Vehicle unladen weight

*⁽⁴⁾ Has the vehicle been approved as 'Road Legal' at the time of manufacture? Yes ☐ No ☐

*⁽⁵⁾ Approval Number

*^() **See notes for guidance on the attached page. All vehicle details must be completed!**

Was the vehicle used on the road before being registered in NI? Yes ☐ No ☐

If yes, please give its year of manufacture

If previously registered in GB, give its date of registration

Is the vehicle being imported into NI from outside the UK? Yes ☐ No ☐

2(a) Details of registered keeper

Please give **full** name and address

Title _____ Forename(s) _____

Surname _____

Address _____

Town _____ County _____ Postcode _____

Email address _____

Home tel. no. _____ Work tel. no. _____

2(b) Details of person paying if different

from 2(a) Please give **full** name and address

Title _____ Forename(s) _____

Surname _____

Address _____

Town _____ County _____ Postcode _____

Email address _____

Home tel. no. _____ Work tel. no. _____

Does the person bringing the vehicle for test have a disability? Yes ☐ No ☐

Can the person get out of the vehicle without help? Yes ☐ No ☐

3 Preferred day, time and location of test (Coleraine, Craigavon, Newtownards, Mallusk, Omagh centre's only)

Which test centre do you wish to use?

Preferred days/dates and times

Form continues on reverse